SCHOOL MARKET ORDERING
FREQUENTLY ASKED QUESTIONS

How much food can I order for my School Market shelves?

School Markets have limits to the amount of food they can order, determined by how often the school receives a pick up or delivery from The Food Bank.

Schools that receive weekly orders are limited to three cases/item ordered per week, or a total of 12 cases/item per month.

Schools that receive a monthly order are limited to 12 cases/item per month.

Schools that receive a delivery from The Food Bank may request to receive additional orders each month **IF** they are able to pick up the order from The Food Bank Market and transport the foods back to the school.

When do I need to have my School Market order placed by if my school receives a delivery from The Food Bank?

The Food Bank has one staff person who pulls all School Market orders by hand. In order to allow our staff ample to to pull orders, schools must submit their orders in a timely fashion, according to the schedule below:

Boone County Schools (TFB Market pick ups): orders due by 4 p.m. on the Friday before the week the order will be picked up.

Cole/Osage County Schools (Catholic Charities Shipment): orders due by noon on the Monday of the week the order will be delivered.

All other schools: orders are due no later than five days before the day the order will be shipped. Schools receiving monthly shipments are encouraged to pay special attention to semester delivery schedules.

How can I request more variety in my School Market orders?

Schools are encouraged to use the comments section of the ordering form to let us know if there are special requests. This section may also be used to let us know if the the school does not want any particular item. Please note there may not be replacement items when certain inventory items are refused.

Schools are also highly encouraged to participate in our yearly feedback survey. This is an opportunity for schools to share their feedback about inventory variety and other concerns they may have about the School Market. The Food Bank will use feedback provided to make future decisions about Children's Programs.

Can my School Market order Buddy Packs?

Elementary Schools and early learning centers may choose to order a small quantity of Buddy Packs to stock in their School Markets. As many as five Buddy Packs per month may be ordered as a School Market inventory item.

Buddy Packs in School Markets should be available as a choice item for students selecting foods to take home, rather than being assigned to any particular student.

How much food are students able to take home?

There is no predetermined amount of food that students can choose from a School Market. In-school coordinators are able to guide students, depending on factors such as how much inventory is available, how many other students typically choose foods and when the School Market will be restocked with new inventory.

Some types of guidance often offered includes options such as: allowing students to choose a certain number of items each week; allowing students to choose a certain number of items from each food category per visit; or sending students home with items that guardians have chosen from a provided menu.

Have any questions that aren't covered here?

Reach out to us for any additional assistance with your program!

For any further questions, please contact us at:

Programs@sharefoodbringhope.org ***(573) 474-1020***